



Curriculum Committee Agenda and Minutes

DATE: Monday, October 9		TIME: 2:00 – 4:00		LOCATION: B220	
<input type="checkbox"/> James Smith (Chair)	<input checked="" type="checkbox"/> Mary Copeland (Co-Chair)	<input type="checkbox"/> Anthony Ababat	<input type="checkbox"/> Kathryn Adams	<input checked="" type="checkbox"/> Vicente Alvarez	
<input checked="" type="checkbox"/> Corrina Baber (Online)	<input checked="" type="checkbox"/> Jennifer Bjerke	<input checked="" type="checkbox"/> Patrick Buckley	<input type="checkbox"/> Lorrie Burnham	<input type="checkbox"/> Colleen Calderon	
<input type="checkbox"/> Melita Caldwell-Betties	<input type="checkbox"/> Jeffrey Demsky	<input checked="" type="checkbox"/> Glenn Drewes	<input checked="" type="checkbox"/> Virginia Evans-Perry	<input checked="" type="checkbox"/> Andrea Hecht	
<input checked="" type="checkbox"/> Leticia Hector	<input checked="" type="checkbox"/> Albert Maniaol	<input type="checkbox"/> Daniele Ramsey	<input checked="" type="checkbox"/> Yolanda Simental	<input type="checkbox"/> Laurie Sullivan	
<input checked="" type="checkbox"/> Maria Valdez	<input checked="" type="checkbox"/> Margaret Worsley	<input checked="" type="checkbox"/> Kay Dee Yarbrough	Student:		
GUESTS:		Soha Sobhanian	Kathy Adams	Berchman (Kenny) Melancon	Robyn Seraj
		Jennifer Bjerke			
<input checked="" type="checkbox"/> Corrina Baber, due to scheduling conflicts, participates and provides proposal input online.					
<i>The Curriculum Committee recommends that the pre-requisites and co-requisites approved be re-evaluated in the next 2-3 years by the appropriate departments/programs to ensure student success.</i>					
<i>Note: Committee members are voting on all Proposals, Requisites, Advisories, and Distributed Education.</i>					

DISCUSSION ITEMS:	
Academic Senate Informational Item (Attached)	Mary informed the committee of an item going to the October board in regards to sabbaticals. This item is requesting approval to "not grant any sabbatical leaves for the 2018-19 academic year" due to the decline in the 2016-17 enrollment. The district is currently in stabilization mode, not growth mode. The Academic Senate is concerned, as there was no collegial consultation when approving this board item. Dr. Huston will be sending an email, calling on all faculty to attend the board meeting this Thursday, October 12 at 4:00 PM in the SBCCD Board Room to make their voices heard.
Outside of Class Hours	In the recent edition of the PCAH, the State Chancellor's Office is requiring all outside of class hours be added to the CORs. Since this is a simple equation, Mary notified the Committee of a plan to submit a blanket request to the board, approving all CORs with the addition of these hours. This would allow us to update all the outside of class hours without having faculty submit their curriculum to the Committee.
Sending Proposals Back to Originators	Some course and program proposals have been returned to Originators for revision requests. This is causing some proposals to be delayed in being reviewed by Faculty, Faculty Chairs, Curriculum Representatives, the Division Dean, and the Committee. In the past, if a Committee member sends a request back to the Originator, they follow up with that Faculty member to offer their assistance and guidance. All proposals will be reviewed and updated at Technical Review; this is when all comments and concerns are addressed prior to being forwarded to the Committee for approval. Please continue to encourage all faculty to consult with the Articulation Officer prior to launching a new course.
Noncredit	If a faculty member is thinking about creating a noncredit course, please ask them to consult the PCAH to ensure they are following State guidelines. At this time, Noncredit courses must be offered on-campus, as this causes issues with apportionment. Noncredit courses are considered positive attendance, which counts the number of hours attended by each student and is required to collect apportionment.

NEW COURSE:									
Course ID:	C-ID:	TOP Code:	Equate:	DE:	Requisite or Advisory:	Notes:	Voting:	Board Date:	Result:
DIESEL 098	NO	0948.00	NO	NO	None.	Students are allotted to take 16 units towards a work experience course. This will provide hands on experience before industry partners decides whether to hire a student.	HOLD – Department wants to add this course to their Heavy/Medium Duty Diesel Truck Technology AS and Certificate.	HOLD	HOLD



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MODIFY COURSE:

Course ID:	C-ID:	TOP Code:	Equate:	DE:	Requisite or Advisory:	Notes:	Voting:	Board Date:	Result:
BIOL 250	BIOL115	0401.00	NO	YES	DA: BIOL 100 P: ENGL 015	Course will not be offered with updated prerequisites until Fall 2019. No comments by the Committee. No comments by the Committee.	Motioned: Jennifer Bjerke Seconded: Glenn Drewes Motion Approved	11/9/2017	Approved
BIOL 251	BIOL115	0401.00	NO	NO	P: BIOL 250 P: CHEM 101 or CHEM 105 DA: BIOL 100	Course will not be offered with updated prerequisites until Fall 2019. No comments by the Committee. No comments by the Committee.	Motioned: Jennifer Bjerke Seconded: Glenn Drewes Motion Approved	11/9/2017	Approved
BIOL 261	NO	0401.00	NO	NO	P: BIOL 260 P: CHEM 105 or CHEM 101 DA: BIOL 100	Course will not be offered with updated prerequisites until Fall 2019. No comments by the Committee. No comments by the Committee.	Motioned: Jennifer Bjerke Seconded: Glenn Drewes Motion Approved	11/9/2017	Approved
CD 060	NO	1305.00	YES	YES	DA: ENGL 015	No comments by the Committee.	Motioned: Glenn Drewes Seconded: Patrick Buckley Motion Approved	11/9/2017	Approved
CD 061	NO	1305.00	YES	YES	DA: ENGL 015	No comments by the Committee.	Motioned: Glenn Drewes Seconded: Patrick Buckley Motion Approved	11/9/2017	Approved
CD 075	NO	1305.00	YES	YES	None.	No comments by the Committee.	Motioned: Glenn Drewes Seconded: Patrick Buckley Motion Approved	11/9/2017	Approved
CD 101	NO	1305.00	YES	YES	DA: ENGL 015	Updated course content.	Motioned: Glenn Drewes Seconded: Patrick Buckley Motion Approved	11/9/2017	Approved
CD 105	CDEV100	1305.00	YES	YES	DA: ENGL 015	No comments by the Committee.	Motioned: Glenn Drewes Seconded: Patrick Buckley Motion Approved	11/9/2017	Approved
CD 105H	CDEV100	1305.00	YES	YES	P: ENGL 015	No comments by the Committee.	Motioned: Glenn Drewes Seconded: Patrick Buckley Motion Approved	11/9/2017	Approved
CD 113	ECE120	1305.00	YES	YES	DA: ENGL 015	No comments by the Committee.	Motioned: Glenn Drewes Seconded: Patrick Buckley Motion Approved	11/9/2017	Approved
CD 126	CDEV110	1305.00	YES	YES	DA: ENGL 015	No comments by the Committee.	Motioned: Glenn Drewes Seconded: Patrick Buckley Motion Approved	11/9/2017	Approved
CD 127	NO	1305.00	YES	YES	DA: ENGL 015	No comments by the Committee.	Motioned: Glenn Drewes Seconded: Patrick Buckley Motion Approved	11/9/2017	Approved
CD 130	NO	1305.00	YES	NO	DA: ENGL 015	Course does not articulate, but the department would like to keep the number as is to mirror CHC's CD courses.	Motioned: Glenn Drewes Seconded: Patrick Buckley Motion Approved	11/9/2017	Approved



Curriculum Committee Agenda and Minutes

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CD 133	NO	1305.00	YES	YES	DA: ENGL 015	Course does not articulate, but the department would like to keep the number as is to mirror CHC's CD courses.	Motioned: Glenn Drewes Seconded: Patrick Buckley Motion Approved	11/9/2017	Approved
CD 134	NO	1305.00	YES	YES	DA: ENGL 015	No comments by the Committee.	Motioned: Glenn Drewes Seconded: Patrick Buckley Motion Approved	11/9/2017	Approved
CD 136	NO	1305.00	YES	YES	DA: ENGL 015	No comments by the Committee.	Motioned: Glenn Drewes Seconded: Patrick Buckley Motion Approved	11/9/2017	Approved
CD 138	ECE230	1305.00	YES	YES	DA: ENGL 015	No comments by the Committee.	Motioned: Glenn Drewes Seconded: Patrick Buckley Motion Approved	11/9/2017	Approved
CD 186	NO	1305.00	YES	YES	DA: ENGL 015	No comments by the Committee.	Motioned: Glenn Drewes Seconded: Patrick Buckley Motion Approved	11/9/2017	Approved
CD 205	ECE210	1305.00	YES	YES	P: CD 113 P: CD 105 P: CD 105H P: CD 126 P: CD 114	No comments by the Committee.	Motioned: Glenn Drewes Seconded: Patrick Buckley Motion Approved	11/9/2017	Approved
CD 210	NO	1305.00	YES	YES	DA: CD 105 DA: CD 105H P: CD 185	No comments by the Committee.	Motioned: Glenn Drewes Seconded: Patrick Buckley Motion Approved	11/9/2017	Approved
CD 215	NO	1305.00	YES	YES	C: CD 245 P: CD 105 P: CD 105H	Course does not articulate, but the department would like to keep the number as is to mirror CHC's CD courses.	Motioned: Glenn Drewes Seconded: Patrick Buckley Motion Approved	11/9/2017	Approved
CD 244	NI	1305.00	YES	YES	DA: ENGL 015 P: CD 105 P: CD 105H	No comments by the Committee.	Motioned: Glenn Drewes Seconded: Patrick Buckley Motion Approved	11/9/2017	Approved
CD 245	NO	1305.00	YES	YES	C: CD 215	No comments by the Committee.	Motioned: Glenn Drewes Seconded: Patrick Buckley Motion Approved	11/9/2017	Approved
ENGR 265	NO	0901.00	NO	NO	P: PHYSIC 200	No comments by the Committee.	Motioned: Glenn Drewes Seconded: Ginny Evans-Perry Motion Approved	11/9/2017	Approved
GEOG 102	GEOG120	2206.00	NO	YES	DA: ENGL 015 DA: MATH 952 DA: MATH 962	No comments by the Committee. UPDATE: Per the Dr. Heibel, he would like to standardize the advisories for GEOG 102, 106, 110, 114, 118, and 120 (see email attachment). All courses have been updated in CurricUNET.	Motioned: Glenn Drewes Seconded: Leticia Hector Motion Approved	11/9/2017	Approved
GEOG 106	NO	2206.00	NO	YES	DA: ENGL 015 DA: MATH 952	No comments by the Committee. UPDATE: Per the Dr. Heibel, he would like to standardize the	Motioned: Glenn Drewes Seconded: Leticia Hector	11/9/2017	Approved



Curriculum Committee Agenda and Minutes

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					DA: MATH 962	advisories for GEOG 102, 106, 110, 114, 118, and 120 (see email attachment). All courses have been updated in CurricUNET.	Motion Approved		
GEOG 110	GEOG 110	2206.00	NO	YES	DA: ENGL 015 DA: MATH 952 DA: MATH 962	No comments by the Committee. UPDATE: Per the Dr. Heibel, he would like to standardize the advisories for GEOG 102, 106, 110, 114, 118, and 120 (see email attachment). All courses have been updated in CurricUNET.	Motioned: Glenn Drewes Seconded: Leticia Hector Motion Approved	11/9/2017	Approved
GEOG 111	GEOG111	2206.00	NO	YES	C: GEOG 110 P: GEOG 110	No comments by the Committee.	Motioned: Glenn Drewes Seconded: Leticia Hector Motion Approved	11/9/2017	Approved
GEOG 111H	GEOG 111	2206.00	NO	YES		No comments by the Committee.	Motioned: Glenn Drewes Seconded: Leticia Hector Motion Approved	11/9/2017	Approved
GEOG 114	GEOG 130	2206.00	NO	YES	DA: ENGL 015 DA: MATH 952 DA: MATH 962	Updated advisory to include MATH 952 and MATH 962.	Motioned: Glenn Drewes Seconded: Leticia Hector Motion Approved	11/9/2017	Approved
GEOG 118	NO	2206.00	NO	YES	DA: ENGL 015 DA: MATH 952 DA: MATH 962	Adding DE to this course, updated rationale indicating why DE is being added to this course. Removing Math departmental advisory, as the department has suggested Math is not needed for this course. Committee will approve course without the advisories, if Dr. Heibel would like to keep the advisories, the committee is requesting a rationale as to why the advisory is needed. If the department will like to add the advisory, it would need to mirror GEOG 114's advisory format. UPDATE: Per the Dr. Heibel, he would like to standardize the advisories for GEOG 102, 106, 110, 114, 118, and 120 (see email attachment). All courses have been updated in CurricUNET.	Motioned: Glenn Drewes Seconded: Leticia Hector Motion Approved	11/9/2017	Approved
GEOG 120	NO	2206.00	GEOG 120	YES	DA: ENGL 015 DA: MATH 952 DA: MATH 962	Removing Math departmental advisory, as the department has suggested Math is not needed for this course. Committee will approve course without the advisories, if Dr. Heibel would like to keep the advisories, the committee is requesting a rationale as to why the advisory is needed. If the department will like to add the advisory, it would need to mirror GEOG 114's advisory format. UPDATE: Per the Dr. Heibel, he would like to standardize the advisories for GEOG 102, 106, 110, 114, 118, and 120 (see email attachment). All courses have been updated in CurricUNET.	Motioned: Glenn Drewes Seconded: Leticia Hector Motion Approved	11/9/2017	Approved



Curriculum Committee Agenda and Minutes

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PHT 071	NO	1221.00	NO	NO	P: PHT 060 P: PHT 064 P: PHT 062	Changing course number from 067 to 071, to make this a second semester course. The whole program recommends starting with 7's as it is a second semester course. This is an accreditation recommendation to change the course numbers to distinguish between first and second semester courses.	HOLD – Department needs to update the programs and prerequisites with this updated course number.	HOLD	HOLD
PHT 072	NO	1221.99	NO	NO	P: PHT 060 P: PHT 064 P: PHT 062	Program needs a total of 600 hours, per accreditation, which has necessitated the increase in units.	HOLD – Department needs to update the programs and prerequisites with this updated course number.	HOLD	HOLD

CERTIFICATE AND DEGREE MODIFICATIONS:

Program:	Program Type:	TOP Code:	Notes:	Voting:	Board Date:	Result:
Library Technology	AA Degree	1602.00	Current Advisory Minutes have been added.	Motioned: Glenn Drewes Seconded: Kathy Adams Motion Approved	11/9/2017	Approved
Child Development	AA Degree	1305.00	No changes to units, courses, titles, etc. All programs are being updated to receive a current board approval date. No comments by the Committee.	Motioned: Glenn Drewes Seconded: Patrick Buckley Motion Approved	11/9/2017	Approved
Child Development – Associate Teacher	Certificate	1305.40	No changes to units, courses, titles, etc. All programs are being updated to receive a current board approval date. No comments by the Committee.	Motioned: Glenn Drewes Seconded: Patrick Buckley Motion Approved	11/9/2017	Approved
Child Development – Early Intervention and Inclusion	AA Degree	1305.20	No changes to units, courses, titles, etc. All programs are being updated to receive a current board approval date. No comments by the Committee.	Motioned: Glenn Drewes Seconded: Patrick Buckley Motion Approved	11/9/2017	Approved
Child Development – Early Intervention and Inclusion	Certificate	1305.20	No changes to units, courses, titles, etc. All programs are being updated to receive a current board approval date. No comments by the Committee.	Motioned: Glenn Drewes Seconded: Patrick Buckley Motion Approved	11/9/2017	Approved
Child Development – Infant and Toddler	Certificate	1305.90	No changes to units, courses, titles, etc. All programs are being updated to receive a current board approval date. No comments by the Committee.	Motioned: Glenn Drewes Seconded: Patrick Buckley Motion Approved	11/9/2017	Approved
Child Development – School Age	Certificate	1305.50	No changes to units, courses, titles, etc. All programs are being updated to receive a current board approval date. No comments by the Committee.	Motioned: Glenn Drewes Seconded: Patrick Buckley Motion Approved	11/9/2017	Approved
Early Childhood Education	AS-T Degree	1305.00	No changes to units, courses, titles, etc. All programs are being updated to receive a current board approval date. No comments by the Committee.	Motioned: Glenn Drewes Seconded: Patrick Buckley Motion Approved	11/9/2017	Approved